

Pencaerau Primary School

“Learning for life”



Governing Body Annual Report to Parents 2021-22

Chair of Governors

C Gleeson

Clerk to Governors

R Lloyd-Barber

Pencaerau Primary School

Cyntwell Avenue

Cardiff, Wales

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Dear Parent/Guardian,

I am pleased to introduce this annual Governors Report to Parents for the 2021/2022 school year. The Report is to let you know how the Governing Body of Pencaerau Primary School has fulfilled its responsibilities over the school year in relation to:

- Ensuring that all learners have access to a broad and balanced curriculum, and that all statutory requirements are met
- Promoting high standards of educational achievement, attendance and behaviour
- Monitoring the wellbeing and safeguarding process for learners and staff
- Approving and monitoring the school's budget
- Determining the aims, policies and priorities of the school
- Conduct of the school

This year the school had a gradual return to normality following the pandemic and it was recognised that there are many ways in which pupils, and the school, have been greatly impacted. Every effort is being made to support learning and wellbeing throughout the school. Throughout the year we slowly progressed to come back together as a community and to having parents back in for family engagement activities and pupil performances. We were pleased to be able to have the very first Pencaerau's Got Talent show in July 2022.

Our Board of Governors have been able to meet face-to-face for meetings this year. The Board has done well in adapting to the restrictions of the pandemic. We now have an enhanced understanding of IT and the scope it gives for meeting virtually, as I believe everyone has around the world. It's always much nicer to meet in person with a cuppa and a biscuit though, so thanks are due to Miss Powell for taking such great care of us. There have been some changes to the Governing Body and by the end of the year we lost a Local Authority Governor, our Vice Chair, who was also the previous Chair of Governors, and our Chair of Governors, Mr Cuff, who had been in the role since August 2019. It was very hard to lose members with such a wealth of knowledge and experience but hopefully we can continue to build on their good work. In this year we welcomed a new Local Authority Governor, who is also our new Vice Chair, and a new Parent Governor, plus myself as the new Chair of Governors from July 2022.

The New Curriculum for Wales has been taking shape with much research and planning. The four purposes have been introduced to the school this year and they embody, albeit in puppet form, the values which underpin Pencaerau's new curriculum. With the New Curriculum for Wales going 'live' in September 2022 more information will be provided but later in this report you will find an insight into the planning behind the curriculum.

Governors are pleased that the school continues to make good progress. Our thanks go to all the staff for their continuing hard work and dedication and to Mrs Brady for her excellent leadership. Moreover, our thanks go to all the parents, carers, and the wider community of Pencaerau, for your continuing support.

Many thanks and Kind regards
Caroline Gleeson
Chair of Governors

Changes to the regulations re the Annual Governors Meeting with Parents

As a result of the School Standards and Organisation (Wales) Act 2013, which came into force on 4th May 2013, a school governing body is no longer required to hold an annual parents meeting. The Governing Body will hold a meeting if (a) the parents of 10% of registered pupils, or (b) the parents of 30 registered pupils request one stating the matter relating to the school to be discussed. There will be no more than three meetings held during the year in which the first petition is received.

Please email requests to R Lloyd-Barber Lloyd-BarberR5@Hwbcymru.net

Contacting the Chair or Clerk to the Governors

Chair of Governors: C Gleeson

Clerk to the Governing Body: R Lloyd-Barber

Should you wish to get in touch with either of the above please contact Email: R Lloyd-Barber Lloyd-BarberR5@Hwbcymru.net

Alternatively, you can post a letter to reach us care of Pencaerau Primary School, Cyntwell Avenue, Cardiff, Wales CF5 5QN

Pencaerau Primary School Governors

The Governing Body work closely together with the Headteacher to formulate the aims and policies of the school. No individual Governor has any power unless delegated to him or her by the Governing Body as a whole. The Chair of Governors, however, has the power to answer letters, deal with emergencies and liaise with the Head Teacher without constant recourse to the full Board of Governors.

This is the Board of Governors at the end of the school year 2021-22. There have been changes made to the board since then.

Name	Type	Term Ending
R Lloyd-Barber	Clerk	
H Brady	Headteacher	
G Powell	Staff	18/10/22
J James	Parent	18/11/22
K Shearer	LA	28/11/23
S Lane	Staff	29/02/24
C Gleeson (Chair)	Parent	01/11/24
R Breeze	LA	30/11/25
H Gronow	Parent	11/12/25
E McLoughlin (VC)	LA	27/01/26
L Budd	Parent	16/06/26
L Rowles (Observer)	Deputy Headteacher	Ex-Officio

Performance and Targets

The disturbance caused by Covid 19 has left us with no National Curriculum results for this period. A reform of the curriculum has meant that Primary schools in Wales were required to develop a new curriculum to have in place for September 2022. This has also raised the need for a redesign of assessment procedures which are still in being decided on.

Guidance was issued for the new Curriculum for Wales (CFW) and this set the criteria to design four purposes which would be the basis for all learning. Mr S Lane was heavily involved in the development of the new curriculum for Pencaerau and he has given an overview of the process behind this, which I've paraphrased below.

Designing the curriculum at Pencaerau (21/22)

Casting our minds back to October 2021, teachers were circling around what design, four purposes and assessment would look like. We drilled down into the four purposes and produced our characters, which we now know to be a great success of the new curriculum within Pencaerau. We wanted to fully embed the four purposes with our children to ensure these were the drivers behind the content in the classroom. We then began the early stages of 'The Pencaerau Promise' – experiences we would offer children to give them the opportunity to be like our Four Purpose characters. During an INSET day staff contributed to a mission statement that outlined 'What is taught', 'Why it is taught' and 'How it is taught'. This was to be the foundation for what we know as 3D planning that encapsulates: Immersion days, AOLE coverage and Pupil involvement. This encourages a pupil lead, real life context learning journey as opposed to the previous pre-dictated scheme of work.

Guidelines were provided for what the new CFW should include but they were vague and gave a lot of scope for each school to develop a curriculum that was bespoke to their school and their community. The thinking around the process of curriculum development can be seen in the illustration to follow labelled 'The Pencaerau Curriculum'. The four purposes of the school can also be seen in the table to follow and shows the values relating to each 'Purpose Patrol' character.

Whole School Engagement


Parents/ Carers

PUPILS

Governors

Staff

Community




- ⇒ Self-evaluation
- ⇒ Questionnaires
- ⇒ Professional Learning
- ⇒ Collaboration
- ⇒ Action Research
- ⇒ Cluster
- ⇒ SIG
- ⇒ Improvement Partner
- ⇒ CSC

Elements of the Curriculum for Wales

Processus – 20 Curriculum Design / Sichten Framework


Year Group	Key Competences	Values	Skills	Knowledge	Skills	Knowledge
Year 1						
Year 2						
Year 3						
Year 4						
Year 5						
Year 6						
Year 7						
Year 8						
Year 9						
Year 10						
Year 11						
Year 12						
Year 13						

The Pencaerau Promise



Assessment and Progression

- ✍ Principles of progression
- ✍ Assessment for learning
- ✍ Marking and Feedback
- ✍ Baseline assessments
- ✍ Standardised testing
- ✍ Literacy and Numeracy tests
- ✍ Individual progress




Cluster Approach





Review and Revision


"Learning for life"

It's a journey....







- ◆ MER processes
- ◆ Staff voice
- ◆ Pupil Voice
- ◆ Collaboration
- ◆ Quality assurance



The Pencaerau Curriculum

Empathy Contribu-tortoise	Resilience Lambitious	Respect Global Kitizen	Reflection Swanfident
			
Cooperation	Perseverance	Tolerance	Curiosity
Kindness	Determination	Friendship	Honesty
Happiness	Optimism	Justice	Self-regulation
Humour	Independence	Liberty	Patience
Compassion	Self-belief	Responsibility	Peace (with self)
Love	Positivity	Equality	Engagement
Caring	Courage	Democracy	
Forgiveness		Freedom	

Full Financial Statement as at the end of 2021/22

Summary/Crynodeb	
Total resources available in 2021-2022 / Cyfanswm adnoddau ar gael yn 2021-2022	£
School balances Brought forward from 2020-2021/Balansau ysgol a ddygwyd ymlaen o 2020-2021	97,889.31
School Loans Brought forward from 2020-2021/Benthyciadau Ysgol a Ddygwyd ymlaen o 2020-2021	0.00
Prior Year Adjustment/Cyn Addasiad Blwyddyn	0.00
Total delegated resources/Cyfanswm adnoddau dirprwyedig	965,080
Total/Cyfanswm	1,062,969.31
Actual Expenditure/Gwariant Cyflawnedig	960,228.07
Less change in investments/Llai'r newid mewn buddsoddiadau	0.00
Less Movements in Temporary Loan/Llai'r Symudiadau â Benthyciadau Dros Dro	0.00
Less variance in earmarked rates/Llai'r amrywiant â chyfraddau a glustnodir	0.00
Total balance carried forward to 2022-2023/Cyfanswm Balans a ddygwyd ymlaen i 2022-2023	102,741.24
Statement of Balances Held/Datganiad Balansau	£
Uninvested Balance as at 31st March 2022/Balans na fuddsoddwyd ar 31 Mawrth 2022	102,740.84
Invested Balance as at 31st March 2022/Balans a fuddsoddwyd ar 31 Mawrth 2022	0.00
Outstanding Loans as at 31st March 2022/Benthyciadau dros ben ar 31 Mawrth 2022	0.00
Total Balances held as at 31st March 2022/Cyfanswm Balansau ar 31 Mawrth 2022	102,740.84

School Development Plan

Below is an overview of the School Development Plan for 2021-22. These are the overall targets for development in the key areas of Learning, Wellbeing and Attitudes to Learning, Teaching and Learning Experiences, Care, Support and Guidance and Leadership and Management.

1	<i>To raise the Literacy and Numeracy attainment of <u>all</u> pupils; with a particular focus on those in receipt of FSM</i>
2	<i>To develop a whole school approach to emotional health and wellbeing for all stakeholders</i>
3	<i>To fully implement an integrated approach to teaching and learning in line with the Curriculum for Wales 2022</i>
4	<i>To improve and develop working practices in line with the ALN transformation programme and new ALN Code of Practice.</i>
5	<i>To develop a strong professional development programme for all staff, which is supported by effective performance management and robust MER processes</i>

Targets, such as the ones stated above, are set at the beginning of each year and evaluated at the end of the year. Each target is broken down into actions, intended impacts and strategically planned tasks. This gives the school a framework so that efforts can be focused in the right areas in order to achieve the improvements and developments identified for that year.

School Policy Review

During the year the Governors have reviewed, updated and approved a number of policies including the Sun Protection Policy and Anti-Bullying Policy. These policies can be viewed on the Pencaerau website.

Community Links

Pencaerau has an ongoing relationship with PC Paul. Sessions and Assemblies have been held for students in PS3 covering topics such as hate crime, cyberbullying, knife crime and drug abuse. The sessions were meaningful but a little outdated. This has been fed back to Paul. There are good links with the fire service who visit twice a year and include both PS2 and PS3 in discussions about fire safety at home. Pencaerau has a good link with the Caer Heritage site. Students have visited previously and a good relationship has been maintained for potential future educational visits.

Additional Learning Needs

Additional Learning Needs provision is 'additional to, or otherwise different from, the educational provision made generally for children of their age in schools maintained by the local authority, other than special schools, in the area.' (Education Act 1996).

When organising additional support, it is very important that we provide children with additional learning needs (ALN) a broad and balanced curriculum with regular access to all subjects and areas of learning. We believe that children with ALN should not be routinely segregated from their class teachers and peers but included as much as possible within their class.

We are currently adapting our practice and progressing well on our journey to meet the requirements of the forthcoming legislation around Additional Learning Needs provision. The Additional Learning Needs and Education Tribunal (Wales) Act 2018 aims to create:

- a unified legislative framework to support all children of compulsory school age or below with additional learning needs (ALN) and to support young people with ALN who are in school or further education (FE).
- an integrated, collaborative process of assessment, planning and monitoring which facilitates early, timely and effective interventions.
- a fair and transparent system for providing information and advice, and for resolving concerns and appeals.

We are following the Act and will be fully implementing this over a three-year period. The implementation period is expected to run from September 2021 to August 2024. The objective of the changes is a fair system for ALL learners with ALN, putting the learner at the heart of everything that happens.

The ALN Leader (ALNCo) will be responsible for carrying out any changes, including the introduction of Individual Development Plan (IDP). It's envisaged that an IDP will replace the existing Statements of Special Educational Needs and Individual Education Plans (IEPs) over the phased implementation period.

The ALNCo will be responsible for ensuring that all learners who have ALN across the education setting have an IDP. Our priority is to ensure that the learners receive the right provision at the right time to address their needs and that they are part of the planning and development of their IDP.

Sporting Activities

Pencaerau has built great links with Glamorgan Cricket, Cardiff Devils Ice Hockey and the Welsh Rugby Union. A great relationship had been developed with Cardiff City Football but the expense for the provision offered was too high for the quality of learning and the more focused visits and involvement in sports days were felt to be more of a beneficial experience

for students. Sporting achievements outside of school are regularly celebrated as part of the weekly praise assemblies.

Destination of School Leavers

4	Mary Immaculate	12.9%
25	CWCHS	80.6%
2	Cantonian	6.5%
0	Cowbridge	0.0%
0	Bishop of Llandaff	0.0%
0	Unallocated	0.0%
31		100.0%

Glossary of Terms

AFL Assessment For Learning	LNF Literacy & Numeracy Framework
ALN Additional Learning Needs	LTS Learning, Teaching & Standards
CA Challenge Advisor	MAT More Able & Talented
CFW Curriculum for Wales	NQT Newly Qualified Teacher
CSC Central South Consortium	PDG Pupil Deprivation Grant
DHT Deputy Headteacher	PM Performance Management
EAL English as an Additional Language	PPM Pupil Progress Meeting
ELSA Emotional Literacy Support Assistant	PS 1/2/3 Progression Stage 1/2/3
EWO Education Welfare Officer	PSE Personal & Social Education
FSM Eligible for Free School Meals	SEN Special Educational Needs
GB Governing Body	SER Self-Evaluation Report
HT Headteacher	SIG School Improvement Group
IBP Individual Behavioural Plan	SIP School Improvement Plan
IDP Individual Development Plan	SLIP School Leaders In Partnership
IPR Individual Performance Review	SLT Senior Leadership Team
LA Local Authority	TA Teaching Assistant
LAC Looked After Children	TLR Teaching and Learning Responsibility